

Photon Energy Group is a group of companies with a shared mission: making clean energy, clean water and clean environments accessible to everyone.

**Photon Energy** provides comprehensive solutions that support the generation of clean energy and the integration of renewables into the electrical grid. **Photon Water** offers water treatment and management solutions, and **Photon Remediation** deploys advanced technology to remove contamination from all environments.

A publicly traded company operating in over 15 countries across two continents, we combine a global outlook with localised expertise.

Since our founding in 2008, we've expanded to a team of more than 350 employees around the world. And we're committed to fostering a culture of shared values and sense of purpose as we continue to grow.

For more information, please visit photonenergy.com.

## **Junior IT Support Specialist**

We are seeking a motivated Junior IT Support Specialist to join our team. If you are a tech-savvy person willing to help your colleagues with IT solutions, we're looking for you!

## **Key Responsibilities**

- Providing technical support to end-users
- Purchasing, installing, and configuring hardware and software. Maintaining software and hardware inventory records
- Troubleshooting technical problems and identifying the root cause of issues
- Monitoring and maintaining computer systems and networks
- Documenting technical issues and resolutions for future reference
- Collaborating with other IT team members to ensure that systems are functioning properly
- Assisting with testing and implementation of new software and hardware
- Creating and maintaining user accounts and security settings

## **Qualifications and Experience**

- Knowledge of MS Office and MS Windows (desktop and server) operating systems
- Knowledge of network protocols, such as TCP/IP and DNS
- General knowledge of current technologies, willingness to learn new technologies
- Familiarity with computer hardware, software, and peripherals



- Experience in setting up and controlling peripherals
- Strong problem-solving and communication skills
- Ability to work well in a team environment
- Independence, diligence, responsibility and systematicity

## **Our Offer**

- Work in a fast-growing, international public company operating in the field of renewable energy
- Stable and dynamically growing industry globally
- Possibility of an immediate start and employment contract on indefinite period
- 5 weeks of paid holiday
- 3 sick days and 1 CSR day for voluntary and socially important activities
- Meal contribution from employer
- MultiSport card, after probation period
- Teambuilding and corporate events
- Flexible working hours and occasional home office
- Fresh Mondays (fresh fruits & pastry)
- Referral bonus (10 000 CZK for a recommended employee)
- Employee mobile plan available for personal use (whether transferring your own number or using a company number), along with access to a special family tariff
- Language courses and professional development training
- Participation in an Employee Share Purchase Program after the first year of employment (company shares a personal brokerage account as a bonus to your monthly salary)

If you are interested in the position and fulfil the above requirements, please send a CV in English or Czech along with a recent photograph to <a href="mailto:careers@photonenergy.com">careers@photonenergy.com</a>.

**Working location:** Prague, Czech Republic

Type of employment: Employee

Type of contract: Full time

**Length of contract:** Indefinite with trial period of 3 months



**Required languages:** English (B2+); Czech, Slovak, Polish, Romanian or Hungarian is an

advantage